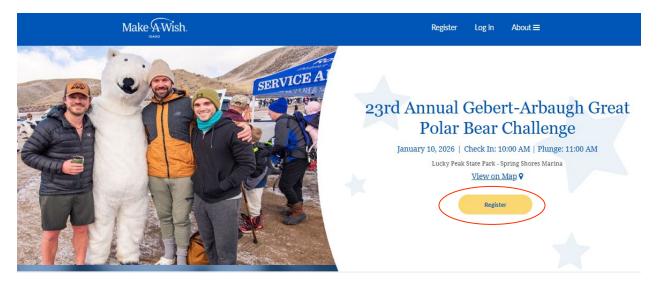
## Creating a Team for the Polar Bear Challenge

**Step1**: Go to the registration site. Click <u>HERE</u>.

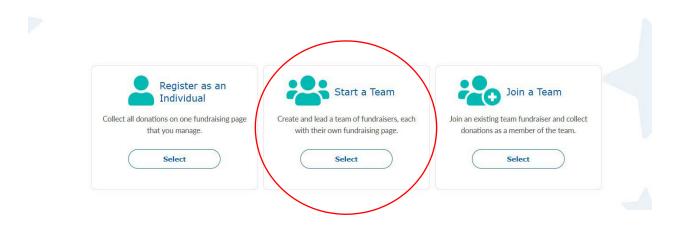


**Step 2:** On the Registration site, click "Register". It will take you to a page where you can "Login" or "Create an Account".

If you are a previous participant from past years, you can login with your past credentials. If you are new to the walk, go ahead and create an account!

**Step 3:** After login in or creating an account, you will have the option to Register as an *Individual*, *Start a Team*, or *Join a Team*. *Click Start a Team*.

#### Let's Get Started



Step 4: Fill in the "About Your Team".

**Step 5:** The next page will be about YOU! Since you are registering the team, you will be the "Team Captain". We can change this later if you would like another team member to be team captain.

You will want to choose "Adult Walker" and set your personal goal. You are also able to make a donation at this point if you would like to go toward your fundraising goal but it is also not necessary.

Step 6: Fill in "Personal Information"

Step 7: Agree to Consent

Step 8: Confirm all details are correct – Click Complete Registration

**Step 9:** Once you complete, registration the below screen will Pop-Up. Click Access Your Participation Center

## Let's Get Started

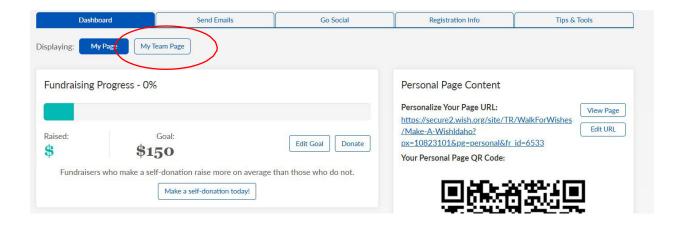
## THANKS FOR REGISTERING

Thank you for starting a fundraiser to benefit Make-A-Wish. More kids are waiting for their wishes and your fundraiser will help.

Access your Participant Center

# **REGISTRATION SUMMARY**

**Step 10:** You have arrived to your Personal Dashboard! On your dashboard, this is where you will find your PERSONAL fundraising QR code and link, you are able to share with friends and family. You can change texts and photos to personalize. You are also able to access your TEAM Dashboard.



Step 11: Click "My Team Page" to find your TEAMS QR code and link!

**Step 12:** ADDING TEAM MEMBERS – anyone who wants to join your team, will follow the same process, and when they get to Step 3: They will Click Join Team.

If you have any questions at all, please feel free to reach out to Kaitlyn Picard at <a href="mailto:kpicard@idaho.wish.org">kpicard@idaho.wish.org</a> or Shawn Reilly at <a href="mailto:sreilly@idaho.wish.org">sreilly@idaho.wish.org</a>