

EVENT VOLUNTEERS

Position Summary:

Event volunteers help the Foundation raise funds by assisting at events. Varied tasks are assigned to ensure success of the event.

Responsibilities:

- Volunteers have varied responsibilities depending on the event.
- Examples of event assignments include set-up and take down, greeting guests, registration, coat check, raffle ticket sales, facilitating games or other event experiences.

Volunteer Commitment:

- Volunteers may sign up for an event as their availability allows. We have two major internal events per year (Wish Ball and Walk for Wishes) and a number of smaller external events that may need volunteer assistance.
- Events that need volunteers will be posted at least one month prior to the event in our weekly volunteer newsletter, Wish Wednesday.

Availability:

- Evenings, weekends and some weekday shifts.

Required Training:

- Provided onsite at the event or prior to the event.

Desired Qualifications:

- Friendliness, a positive attitude and a willingness to work hard.
- Ability to follow direction.
- Flexibility and adaptability.
- Experience in event planning or event management.
- Excellent customer service skills.
- Experience in fundraising or sales a plus.