



## *Development & Events Internship*

*Interns at Make-A-Wish® Central & Northern Florida gain valuable interpersonal, leadership and critical thinking skills, while making a positive impact on the lives of local children with critical illnesses.*

**Development** interns will assist our special events & fundraising efforts. The ideal intern must have strong communication, organization and writing skills. Candidate should be comfortable speaking on the phone and have a personable and friendly demeanor.

### **Possible job duties:**

- Soliciting auction items
- Editing and updating marketing materials
- Researching potential donors
- Cultivating current donor relationships
- Data entry utilizing Raisers Edge, Bidpal and TeamRaiser
- Assisting with logistics of special events

To apply: send your resume and cover letter to Janice Kertcher

Email: [jkertcher@cnfl.wish.org](mailto:jkertcher@cnfl.wish.org) Phone: 407.622.4673

**Make-A-Wish®**  
CENTRAL AND NORTHERN FLORIDA